# First Last *(pronunciation)*

**City, State 99999 • 888-555-1212 • name@domain.com**

www.linkedin.com/in/yourname

Job Title 1 | Job Title 2

(Optional) One or two simple sentences about who you are, your area of expertise and what you are bringing to the employer. Make them relevant to your experience and to the position for which you are applying.

Something unique: certifications, experience, etc.

Who you help: company type, department, person

Types of problems you solve

Example results/Highlighted skill/accomplishment

Example results/Highlighted skill/accomplishment

Example results/Highlighted skill/accomplishment

Keyword list

**Important Note: Everything above this line is prime resume real estate. Keep it relevant to jobs you are focused on. The order of the bullet points is not significant.**

## Professional Experience

00/00 – Present, Company

Title

*Company summary*

Scope of responsibility/ Types of problems you solve

Accomplishment, result or task

Accomplishment, result or task

Accomplishment, result or task

Keyword list

00/00 – 00/00, Company

*Company and role summary*

Title (00/00 – 00/00)

Scope of responsibility/ Types of problems you solve

Accomplishment, result or task

Accomplishment, result or task

Accomplishment, result or task

Keyword list

Title (00/00 – 00/00)

Scope of responsibility/ Types of problems you solve

Accomplishment, result or task

Accomplishment, result or task

Accomplishment, result or task

Keyword list

EDUCATION

Degree, School (City, State), 00/00

* Award
* Award

ADDITIONAL

* Keywords: keyword, keyword, keyword, keyword, keyword, keyword, keyword, keyword, keyword, keyword